



Annual Report 2021

Acknowledgements

Thank you to...

INDIVIDUAL MEMBERS 4282 Individual and Family members

PATRON Dr Carmen Lawrence

HONORARY LIFE MEMBERS Deirdre Croft

Organisational Members

PREMIUM PLUS SUPPORTERS



PREMIUM SUPPORTERS



Midway Community Care
Together we're making a difference



One person at a time




STANDARD SUPPORTERS



VisAbility





Developmental Disability WA (DDWA) was established in 1985 and is a trusted source of independent information, advocacy, education and support for people with intellectual and other developmental disability, their families and the people who support them.

DDWA Works In 3 Main Ways:



To support people with developmental disability and their families to have a strong voice and seek change where needed.

To influence government and other decision-makers to achieve positive and lasting change.



To build the expectations and capacity of people with developmental disability and their families.

To inform people and families about their rights, choices and options in services and supports.



To support people with developmental disability and their families to live their lives.

To partner with others to develop more connected and inclusive communities.

Our Board

Board Executive:

ChairpersonKieron Flynn - Parent Representative
Deputy Chair.....Brendon Bleakley - Associate Principal Atwell College
Treasurer.....Deane Criddle - Parent Representative
SecretaryAndrea Moss - Consumer Representative

Board Members:

Michelle BilsonOrganisational Member: Activ Foundation
Tarna BulmanOrganisational Member/Parent Representative: Legal Aid
Mary ChoyParent Representative
Mal CronstedtParent Representative (Former Chair)
Darren GinnellyOrganisational Member: My Place

Advisory Council:

Johnathon HinesChairperson
Justin StorenVice-Chair
Shariq SharmaSecretary
Kristy MarsigliaCouncil Member
Kyal FairbairnCouncil Member
Michelle SilverCouncil Member
Peter BluettCouncil Member
Ruby O ConnorCouncil Member

Pictured on front cover: Back row from left to right Justin Storen, Johnathon Hines, Shariq Sharma, Kyal Fairbairn, Peter Bluett and Self Advocacy Project Manager Beth Marchbank.

Front row from left to right Self Advocacy Trainer Theresa McDonnell, Michelle Silver, Kristy Marsiglia and Ruby O'Connor.

Further information @ www.ddwa.org.au/our-board/

Working in Partnership

DDWA ARE MEMBERS OF:



Western Australian representative
(DDWA CEO Deputy Chair)



Microboards
Australia | a board just for me



Australian Society on Intellectual Disability



DDWA PROVIDED REPRESENTATION ON:

WA Ministerial Advisory Council on Disability (MACD)

Coalition of Disability Advocacy Organisations WA (DDWA CEO Chair)

Inclusion Australia (DDWA CEO Deputy Chair)

Microboards Australia

WA Electoral Commission - Disability Reference Panel

DDWA'S FUNDERS INCLUDE:

WA Department of Communities

National Disability Insurance Agency

Lotterywest

Chairperson's Report

This report showcases the fantastic organisation which DDWA is today.

Covid has impacted so much of all our lives over the past two years. But DDWA has not only continued to deliver services, advice and to provide a voice for its members – it has expanded its operations, made giant strides to securing its financial viability, and raised its profile as WA's leading organisation for people with developmental disabilities, their families and supporters.

The establishment of the Advisory Council, detailed elsewhere in this report, is of particular note. It will, for the first time, provide a structure for the people we serve to have direct input to DDWA's board and management, highlighting issues of concern, and identifying areas where we can improve or are lacking.

Similarly, DDWA is ensuring our members' voices are heard elsewhere – from advocates assisting families in dealing with schools, to promoting the use of alternative communication in courts for people who cannot speak. Teams have also been meeting with young people with developmental disabilities to equip them with the skills and knowledge to advocate for themselves and to stand up for their rights.

These and many more projects continue to be delivered by DDWA, along with the provision of helpful advice, and a caring and understanding ear, to the phone calls and emails from members and others every day.

None of this would be possible without DDWA's staff, a team which is experienced, professional, and genuinely caring and dedicated.

Thanks must also go to my fellow board members, who freely contribute their time and expertise to support DDWA.

Finally, thank you to our members. We are on a common journey, and are stronger through working together.

Kieron Flynn

Chairperson

Chief Executive Officer's Report



DDWA have had a great year.

We have done lots of things to help people with disability and their families.



We started an Advisory Council so people with intellectual disability can tell DDWA what things need fixing.

The Advisory Council has 8 members and 2 supporters.



We have been teaching people at high schools and in group homes about their rights.



We have also been teaching people how to stand up for themselves.



We have been helping people who cannot talk to have their say in schools and legal courts.

They are using books and iPads with pictures to show people what they want to say.



We have been helping parents with intellectual disability to keep their newborn babies when they want to.



We have made a new website with an 'Easy to Understand' section for people with intellectual disability.



We have been doing a video project about making and keeping friends.



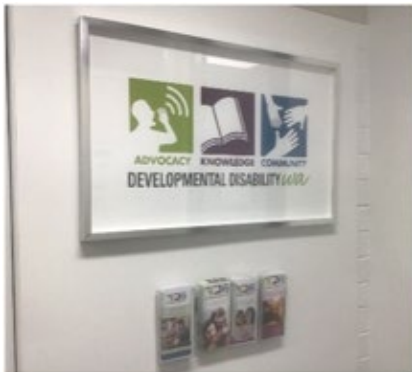
We have also been doing a video project for gym staff to help people with disabilities who want to get stronger and fitter.



This year we helped 247 people with our NDIS Support Coordination service.



We have been helping parents who have someone in the family who does lots of things that are not safe.



We moved to a bigger office this year. We are now at office number 26 at City West Lotteries House.



We now have \$441,849 in the bank.

We can keep helping people even if the government does not give us much money.



We have a big plan to do lots of new things next year.



Big thankyou to the board members, advisory council and staff members. They all worked so hard this year and did a great job.

Advisory Council Report



The Advisory Council worked on this report. When you see the word ‘we’ it means the Advisory Council.

We had our first Advisory Group meeting in 2021.

We decided to change the name of the group to the Advisory Council. We think this name is better.



DDWA's Board Chair Kieron Flynn came to our first meeting. Other Board members are taking turns to come to our meetings.



We feel that having a voice is very important to the work DDWA is doing.

The Council likes the term ‘Nothing about me, without me’. It is just like our work at DDWA.



We like meeting together and talking about things that affect us.



We made a list of things that are important to people with disability.



Safety:

Safety around Covid-19

Cyber safety and safety on social media

How to identify stranger danger

Places to go where people with disabilities feel safe.

Easy access to the police



Good relationships. Knowing your own and other people's boundaries.



Access to employment



Access to the NDIS



Support to advocate for yourself.



Cheaper options for supported breaks and holidays.



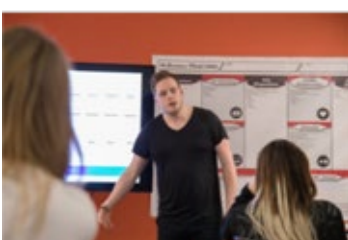
Discrimination against people with slight disabilities.



Support with legal issues.

To Whitfords timetable					
Weekdays					
Train from Perth					
Perth	Whitford	Route	Whitford	Orford Rd/	
Train No.	Train No.	No.	Train No.	Highway Ave	
5:35	5:48	647	5:53		6:04
6:20	6:33	648	6:38		-
6:55	7:08	649	7:13		-
7:40	7:53	650	7:58		8:09
8:25	8:38	651	8:43		-
9:10	9:23	652	9:28		9:39
9:55	10:08	653	10:13		-
10:40	10:53	654	10:58		11:09
11:25	11:38	655	11:43		-
12:10	12:23	656	12:28		12:39
12:55	13:08	657	13:13		-
13:40	13:53	658	13:58		14:09
14:25	14:38	659	14:43		-
15:10	15:23	660	15:28		15:39

Public transport timetables need to be better.



We think it is important to have guest speakers come to our meetings. It helps us to learn new things.



Julia Daker from the Department of Communities asked us what we thought about **'Restrictive Practices'**.

That is when someone stops you doing what you want to do.



Chris Lejmanoski from NDIS spoke to us about where we live now and what choices we want in the future.



We asked Minister for Disability Services, Hon. Don Punch, to come to our meeting in December.












We have asked the Police Community Liaison Officer to come and meet with us.



We are going to have some fun social outings together, not just meetings.

Our year at a glance

4,109 Individual Members			
468		221	
New Members in 2020/2021		Education Advocacy Enquiries	
23		25 Events	
643 Attendees			
Organisational Members		DDWA Events / Workshops	
2,659		917	
DDWA Facebook Followers		DDWA Resource Book Downloads	
357		641	
Side by Side Facebook Group		Most Popular Resource Downloaded: “Autism Parents’ Handbook”	

Treasurer's Report

I would firstly like to acknowledge the incredible work of our DDWA team including our CEO Mary Butterworth, our Finance Manager Sue Birch, the DDWA board, including the Finance and Risk Subcommittee and all staff for their tireless work.

In a year that has seen COVID-19 continue to challenge the lives and livelihoods of so many, the team has astutely managed the finances of the organisation.

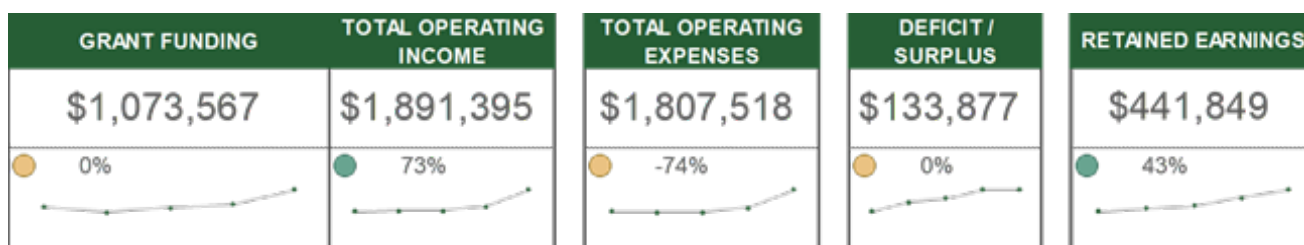
In financial year 2021 we have delivered an increase in operating income which has progressed the organisation towards financial sustainability.

1. Summary Position as at 30 June 2021:

Operating Income improved by 73% to \$1,891,395 versus last year of \$1,091,032. Operating expenditure was mainly in line with the growth in income at 74%.

The surplus of \$133,877 is a combination of the operating profit of \$83,877 plus a non-operating benefit of \$50,000 due to the COVID related stimulus package.

The retained earnings as at 30 June 2021 is \$441,849 which is an increase of 43% against 2020.

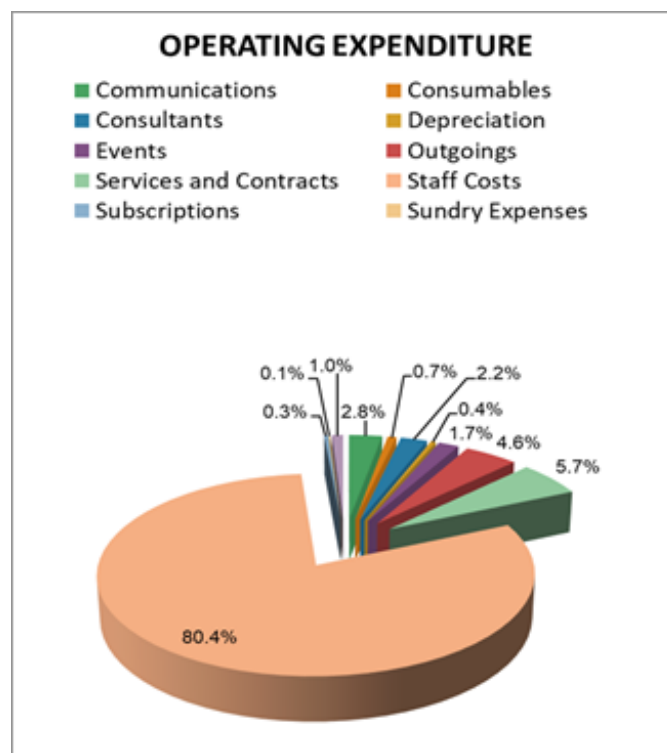
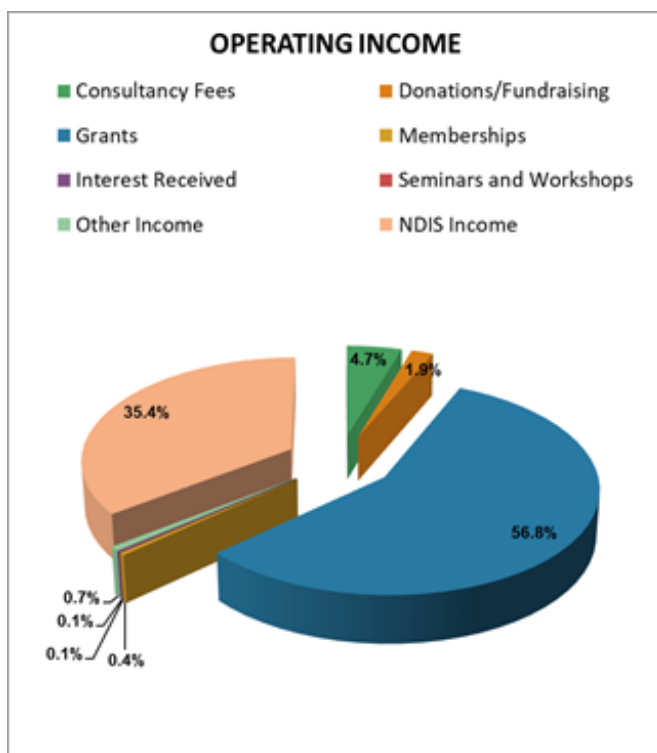


2. Operating Income and Expenditure

57% of the operating income is generated by grants which is a decrease of 14% as we diversify our income base.

This diversification is mainly attributed to Support Coordination that is funded by the National Disability Insurance Scheme (NDIS) at 35%.

80% of the operating expenditure is related to staff costs with the balance spread over service contracts, communications, subscriptions and customer related travel.



3. Historical Financials:

Over the last year we have seen an increase in operating income in particular through diversification via Support Coordination (NDIS).

This fantastic result has been achieved whilst continuing to serve the needs of our members and the community.

Pleasingly our operating result has continued to grow, and we have been able to increase our retained earnings from a base of \$116,388 in 2016 to \$441,849 in 2021.

A significant achievement and we are on track to reach our retain earnings target of \$500,000.

Events, travel, and communications has increased by \$54,930 from 2020 on the back newly funded events in the year including International Disability Day and the rollout of the updated Autism handbook which has been funded through sponsorships.

METRIC	REPORT YEAR (2020)	PREVIOUS YEAR (2019)	% CHANGE	5 YEAR TREND
GRANT FUNDING	\$777,355	\$715,238	9%	
NDIS INCOME	\$191,073	\$67,961	181%	
OTHER INCOME	\$122,604	\$116,620	5%	
TOTAL OPERATING INCOME	\$1,091,032	\$899,819	21%	
STAFF / CONSULTANT COSTS	\$905,864	\$698,385	-30%	
EVENTS, TRAVEL AND COMMS	\$44,322	\$59,515	26%	
TOTAL OPERATING EXPENSES	\$1,036,799	\$836,895	-24%	
OPERATING PROFIT / LOSS	\$54,233	\$62,924	-14%	
NON-OPERATING ADJUSTMENT	\$79,368	-\$720	11123%	
DEFICIT / SURPLUS	\$133,601	\$62,204	115%	
RETAINED EARNINGS	\$307,972	\$173,494	78%	

4. Upcoming Financial Year

The new financial year poses several challenges, notably the security of funding and providing a stable environment for our staff.

We will continue to pursue grant funding whilst looking to diversify our income where possible.

If we can secure similar levels of funding, we expect to deliver a comparable operating result this financial year.

This funding will provide significant benefits to our members and the community we serve and continue our drive towards financial sustainability.

The updated financial plan priorities include;

- achieve and maintain \$500,000 in retained earnings for business continuity
- continue to generate non-grant income streams such as support coordination, learning resources and unfunded services and
- ability to provide individual and systemic advocacy and other support for the community by securing recurrent national and/or state funding.

Deane Criddle

DDWA Treasurer

DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC)

ABN: 61 889 503 484

Auditor's Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2021 there have been no contraventions of:

(i) the auditor independence requirements as set out in the *Associations Incorporation Act 2015 (WA)* and *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and

(ii) any applicable code of professional conduct in relation to the audit.

Name of Firm: Letizia Palmer Chartered Accountants



Name of Director: Vic Letizia

Address: 544 Beaufort Street, Mt Lawley WA 6050

Dated this 5th **day of October 2021**

DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC)

ABN: 61 889 503 484

Independent Audit Report to the members of association, DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC)

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report, being a special purpose financial report, of DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC) (the association), which comprises the balance sheet as at 30 June 2021, the income statement, and notes to the financial statements, including a summary of significant accounting policies and management's assertion statement.

In my opinion, the accompanying financial report of the association for the year ended 30 June 2021 is prepared, in all material respects, in accordance with the Associations Incorporation Act 2015.

Basis of opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial report section of my report. I am independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the code.

I confirm that the independence declaration required by Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, which has been given to committee members, would be in the same terms if given as at the time of this auditor's report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibility of management and those charged with governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Association Incorporation Act 2015 and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC)

ABN: 61 889 503 484

Independent Audit Report to the members of association, DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC)

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- § Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- § Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- § Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- § Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- § Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with committee members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the committee members with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC)

ABN: 61 889 503 484

Independent Audit Report to the members of association, DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC)

Qualified Auditors Opinion

As is consistent with this type of organisation, there are limited controls over receipts of sale income, grants and the like. These amounts are recorded only when banked and recorded, so accordingly this audit is limited to the amounts recorded. Therefore we unable to form an opinion.

In our opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had limitation discussed above not existed, the financial report of DEVELOPMENTAL DISABILITY COUNCIL OF WA (INC) presents fairly the assets and liabilities as at 30 June 2021 and the income and expenditure of the association for the year then ended in accordance with the basis of accounting described in Note 1 to the financial statements.

Name of Firm: Letizia Palmer Chartered Accountants



Name of Director: Vic Letizia

Address: 544 Beaufort Street, Mt Lawley WA 6050

Dated this 5th **day of October 2021**

Our team

Administration

Mary Butterworth
Chief Executive Officer

Sue Birch
Finance & HR Manager

Teresa Pracilio
Administration Manager

Cath Brindley
Quality Manager

Narelle Green
Admin & Finance Officer

Gabrielle Clark
Communications Officer

Jessica Toster
Office Assistant

Advocacy

Leticia Grant
Advocacy Manager

Maxine Drake
Senior Advocate

Laura Jones
Communications Consultant

Beth Marchbank
Self Advocacy Project Manager

Theresa McDonnell
Self Advocacy Trainer

John Hines
Michelle Silver
Georgie George
Justin Storen
Self Advocacy Leaders (Casual)

Projects

Friendships

Alison Hayles
Friendships Project Officer

Hannah Pocock
Friendships Project Officer

Gym

Kathryn Hayles
Gym Project Officer

Mitchell Coles
Gym Project Officer

Hannah Pocock
Gym Project Officer

Family Peer Support (Side By Side)

Bronwyn Pike
Behaviour Projects Director

Maggie Visser
Side by Side Project Manager

Jodie Campbell
Family Partner (Casual)

Tara Gordon
Family Partner (Casual)

Deb Walker
Family Partner (Casual)

Support Coordination

Anne Livingston

Support Coordination Manager

Amy Stewart

Support Coordinator (Specialist)

Helen Owen

Support Coordinator

Kelly Arfuso

Support Coordinator

Kylie Van der Watt

Support Coordinator

Patricia O'Dwyer

Support Coordinator (Specialist)

Tracey Wilson

Support Coordinator

Vellar Lim

Support Coordinator (Specialist)

External Consultants

Debbie Lobb

Behaviour

Jaquie Mills

Communication/Behaviour

Jill Mason

Disability Awareness

Richard Sanders

Education

Sue Robertson

Employment

*As of October 1 2021, DDWA had 32 employees, five fulltime, eight casuals and 19 part time (FTE = 15.53).

City West Lotteries House

2 Delhi Street
West Perth 6005
Western Australia

Ph: 08 9420 7203

www.ddwa.org.au



ADVOCACY



KNOWLEDGE



COMMUNITY

DEVELOPMENTAL DISABILITY *wa*